

APPLICATION FORMAT

Name of the Post Applied For

Application No. :

(For Office use only)

Affix self-attested recent colored passport size photograph

I. PERSONAL PARTICULARS	Please fill in your details below (IN CAPITALS):
1. Name of the Applicant	
2. Father's / Husband's name	
3. Nationality	
4. Gender (Male/ Female)	
5. Marital Status	
6. Date of Birth (DD/MM/YYYY)	
7. Contact Number with STD Code	
8. E-mail ID	
9. Aadhar No.	
10. Address for Communication	
11. Nearest Railway Station	

II. PRELIMINARY DETAILS	Please fill in your details below (IN CAPITAL)
1. Category(General/SC/ST/OBC-NCL)	
2. Whether belonging to Minority Community (If yes, please specify)	
3. Are you a Domicile of J&K during 1.1.1980 to 31.12.1989 (Yes/No)	
4. Whether Ex-Serviceman (Yes/No)	
5. Total number of years of service	
6. Whether Person with disabilities/PH (Yes/No)	
7. If yes, indicate type of Disability (OH/HH/VH) with percentage of Disability	
8. Age as on 31 st January 2019(Years, months & days)	

III. EDUCATIONAL QUALIFICATIONS (LATEST FIRST)

Qualification (Name)	Month & Year of Passing	Board/ University/ Institute	Main Subjects/ Specialization	Percentage of marks/ CGPA	Division

IV. PROFESSIONAL EXPERIENCE (LATEST FIRST)

Name of the Organization	Position Held	Current CTC	Duration (dd/mm/yyyy)		Reasons for leaving post	Nature of duties/ responsibilities (Job Profile)
			From	To		

Type of present Employer (Govt./PSU/Private/JV/MNC/NGO/Academic/Others)	
Nature of Business of the present Employer	
Total post qualification experience (excluding induction training/ teaching period) in years, months and days.	
Total experience in years, months and days in the areas as specified in "Experience Profile" at Sr.No.01 "Job Specification" of the advertisement	

V. OTHER DETAILS (Mandatory)

1. Academic achievements in 20 words	
2. Details of Experience with period in Bullet Points in the areas as specified in "Experience Profile" at Sr.No.01 "Job Specification" of the advertisement	
3. No of days required for joining	
4. Languages known	
5. Extra-Curricular activities, if any(optional)	

Declaration:

I hereby declare that all information submitted above, is true to the best of my knowledge. At any stage, if it is found that any of the above information is incorrect and/or is suppressed, the management of RECPDCL shall have the right to take any action, as deemed fit as per extant rules.

(Signature of the Candidate)

Place:

Date:

Note: Candidates are requested to upload self-attested scanned copies of documents /certificates regarding qualification/experience/date of birth / category/ latest pay slip etc. as specified in the detailed advertisement along with the application and mark the annexures clearly.

Annexures:

Annexure No.	Details of the Documents/Certificate
I	
II	
III	
IV	
V	
VI	