

RECRUITMENT OF EXPERIENCED PROFESSIONAL ON FIXED TERM CONTRACT BASIS

REC Power Distribution Company Ltd. (RECPDCL) is a wholly owned subsidiary of Rural Electrification Corporation Limited, a "Navratna CPSE" under the Ministry of Power. "Navratna" is the recognition for Central Public Sector Enterprise (CPSE) and only a few selected CPSEs in the country enjoy this elite status. RECPDCL currently providing consultancy services including third party quality inspection, monitoring of rural electrification works, feeder renovation programme, Energy Audit, HVDS study, Preparation of Detailed Project Report (DPRs), Project Management Consultancy (PMC) works for various distribution schemes, IT implementation works under R-APDRP Part – A, etc. of various state power distribution companies in the country.

To meet the growing business requirements; REC PDCL requires the following posts to be filled on fixed term contract basis initially for a period of 3 years which may be extended maximum further by 1 years 6 months based on his/her satisfactory performance and as per the requirement of the project (Including 3 years of Bond) as deemed by RECPDCL.

Sl. No.	Post	No. Of Posts	Qualification	Post Qualification Relevant Exp. (Yrs) & Age Limit as on 30.06.2016	CTC (In Rs.) Per month	Bond Amount (For 03 years)
1	Project Manager	01	BE/ B. Tech. (Electrical Engg/ Electrical & Electronics Engg.) full times regular programme from a recognized Institute/ University approved by AICTE with 1st Division or equivalent CGPA.	Minimum 10 years' post qualification experience in Smart Grid projects, implementation of GIS, AMR, MDAS, Spot billing & GPRS Based Billing, Technical Process Design and Documentation preparation etc. Expertise in handling projects from start to finish including Project Estimation, Project Scheduling, Project Monitoring, Integration Management etc. Maximum age limit:45 years	1,01,000/-	3 lakhs

Note: - ** CTC will be fixed by RECPDCL at its sole discretion based on competence of the candidate.

MEDICAL FITNESS

Applicants should have sound health. Engagement of selected candidates shall be subject to medical fitness test as prescribed by RECPDCL. No relaxation in medical standards shall be allowed.

SELECTION PROCESS

1. Candidates are requested to fill in the Application Form (attached with this advertisement) complete in all respects. The complete Application Form has to be submitted at the Venue of the Interview for verification.
2. In the second stage, the Personal Interview will be conducted. Based on the credentials and performance in the personal interview the candidates will be selected and the offer of engagement shall be issued to the suitable candidates in the order of merit and based on the number of vacancies and will be subject to verification of antecedents.
3. RECPDCL may adopt higher criteria in case of receipt of more number of applicants meeting eligibility criteria.

GENERAL INFORMATION

1. **The appointment is purely on Fixed Tenure Basis and it is not against any permanent vacancy. This placement will not entitle any candidate to claim for regular/ permanent employment in RECPDCL and RECL.**
2. Only Indian Nationals are eligible to apply.
3. The candidate shall be selected on the basis of performance in walk-in interview only and the offer of engagement shall be issued to the selected candidates in the order of merit and based on the number of vacancies.
4. No correspondence will be entertained from the candidates not selected/ interviewed.
5. Initially the selected candidate may be posted at New Delhi. However candidate may be transferred/ posted anywhere in India at the discretion of RECPDCL. The selected candidates should be able to join within seven days from their appointment letter.
6. Those working in Govt. / PSUs may apply through proper channel/ submit NOC at the time of Interview or should submit proper relieving letter from present employer in the event of selection in RECPDCL.
7. Mere fulfilling of eligibility criteria shall not confer any right to the applicant for being called for the interview/appointment. Canvassing in any form will disqualify the candidate.
8. The cut-off date for age and experience will be 30.06.2016.
9. **Teaching experience and training period (Induction) will not be counted as experience**
10. RECPDCL reserves the right to cancel/ amend the advertisement and/or the selection process there under. The number of positions to be filled may increase or decrease depending on the requirement of RECPDCL at the time of engagement.
11. Candidates should ensure that they full fill the eligibility criteria prescribed for the post they have applied in case it found at any stage of selection process or even after appointment that the candidate has furnished false or incorrect information or suppressed any relevant information/ material facts or does not full fill the criteria, his / her candidature / services are liable for rejection/ termination without notice.
12. Any corrigendum/clarifications on this advertisement, if necessary, shall be uploaded on RECPDCL website and no separate press coverage is envisaged for this.
13. All disputes / cases related to this recruitment process are subject to jurisdiction of courts at Delhi only.
14. Please note that No TA/DA will be paid to the candidates for attending the interview.
15. In case of extension of interview, candidates have to arrange their own stay and food.
16. No fee is to be paid by the candidate for appearing in walk-in interview.
17. For any queries regarding this recruitment please send E-mail to hr.delhi@recpdcl.in or contact Sr. Executive (HR) at 011-44128754 on all working days from 9.30 AM to 06.00 PM (Monday to Friday).

HOW TO APPLY

1. Application Form is available on the official website of RECPDCL & REC i.e. www.recpdcl.in & www.recl.nic.in respectively.
2. Candidates should come along with filled application form and photocopies of below documents ;

The candidates are required to carry original & photocopies all the below supporting documents for verification along with filled application form at the time of interview and without the verification candidates are not eligible for interview.

- **Date of Birth:** Matriculation/secondary school certificate / Birth Certificate.
- **Educational Qualification:** All mark-sheets (year-wise/semester-wise) along with Degree certificate.
- **Post Qualification Experience:** Offer of appointment with latest last salary slip, service certificate, experience certificate, promotion orders, relieving letter, extension letters etc. in support of relevant minimum required experience.
- **Two passport size photographs.**

In the absence of any of the aforesaid certificates/documents may be submitted by the applicant, acceptability of which shall be subject to the discretion of RECPDCL management.

IMPORTANT DATES & VENUE OF THE WALK IN INTERVIEW

Release of Walk in Advertisement - 20.07.2016

Date & Time of Walk in Interview - 29.07.2016 from 10:00 Hrs onwards (All candidates are requested to report at 09:30 am.)

Venue of the Walk in Interview – REC Power Distribution Company Limited. 1016-1023, 10th Floor, Devika Tower, Nehru Place, New Delhi-110019.

Addl. Chief Executive Officer

APPLICATION FORMAT

NAME OF THE POST APPLIED FOR: _____

TOTAL POST QUALIFICATION EXPERIENCE: _____
(EXCLUDING INDUCTION TRAINING/ TEACHING PERIOD) IN YEARS, MONTHS AND DAYS)

Affix recent
colour passport
size photograph

1	NAME IN FULL (BLOCK LETTERS)	
2	FATHER'S/ SPOUSE NAME	
3	DOB: (DD/MM/YYYY)	
4	AGE (AS ON 30.06.2016)	
5	GENDER (MALE/FEMALE)	
6	NATIONALITY	
7	MOBILE NO.	
8	E-MAIL ID	
9	ADDRESS FOR COMMUNICATION	
10	MINORITY COMMUNITY (NOT APPLICABLE/CHRISTIAN/MUSLIM/SIKH/ZO RASTRIAN)	
11	CATEGORY (GENERAL/SC/ST/OBC-NCL)	
12	ARE YOU A DOMICILE OF J&K DURING 1.1.1980 TO 31.12.1989 (YES/NO)	
13	WHETHER EX-SERVICEMAN (YES/NO)	
14	NO. OF YEARS OF SERVICE	
15	WHETHER PERSON WITH DISABILITIES/PH (YES/NO)	
16	MARITAL STATUS (MARRIED/UNMARRIED)	
17	NEAREST RAILWAY STATION	
18	WHETHER REC/ RECPDCL EMPLOYEE (YES/NO)	

I. EDUCATION QUALIFICATIONS: (EDUCATIONAL QUALIFICATION STARTING FROM SSC/ X WITH ATTESTED PHOTOCOPIES)

QUALIFICATION	MONTH & YEAR OF PASSING	BOARD/ UNIVERSITY/ INSTITUTE	MAIN SUBJECTS/ SPECIALIZATION	%AGE OF MARKS & GRADE/ DIV./ CLASS/CGPA

II. EXPERIENCE DETAILS:

1. PRESENT POSITION HELD FROM (DATE)
2. PRESENT DESIGNATION
3. NAME OF THE ORGANIZATION
4. PRESENT JOB RESPONSIBILITIES
5. TYPE OF THE ORGANIZATION (GOVT./PSU/PRIVATE/JV/MNC/NGO/ACADEMIC/OTHERS)
6. TURNOVER OF THE COMPANY DURING 2011-12 (FOR OTHER THAN GOVT. AND PSU)
7. PAY SCALE IN CASE OF GOVT./ PSU EMPLOYEE
8. PRESENT BASIC PAY IN CASE OF GOVT. AND PSU EMPLOYEE.
9. CTC IN CASE OF OTHERS
10. NATURE OF BUSINESS OF THE COMPANY
11. TOTAL EXPERIENCE REQUIRED (AS PER ADVERTISEMENT)

III. PREVIOUS EXPERIENCE DETAILS (STARTING FROM FIRST JOB):

NAME OF THE ORGANIZATION	POSITION HELD	PAY SCALE	DURATION (FROM- TO)	NATURE OF DUTIES/ RESPONSIBILITIES

IV. ANY OTHER INFORMATION REGARDING AREA OF EXPOSURE/ EXPERIENCE (IN NOT MORE THAN 200 WORDS):

V. OTHER DETAILS:

1. ACADEMIC ACHIEVEMENTS IN 20 WORDS(OPTIONAL)
2. PROFESSIONAL ACHIEVEMENTS IN 20 WORDS(OPTIONAL)
3. NO. OF DAYS REQUIRED FOR JOINING IF OFFERED, BEFORE NOTICE PERIOD.
4. LANGUAGE KNOWN
5. EXTRA-CURRICULAR ACTIVITIES, IF ANY(OPTIONAL)

VERIFY ALL DETAILS FILLED IN ONCE AGAIN

DECLARATION:

I HEREBY DECLARE THAT I HAVE VERIFIED THE DETAILS INDICATED ABOVE AND ALSO CONFIRM THAT ALL THE INFORMATION IS SUBMITTED TO THE BEST OF MY KNOWLEDGE. AT ANY STAGE IF IT IS FOUND THAT ANY OF THE ABOVE INFORMATION IS INCORRECT AND/OR IS SUPPRESSED, THE MANAGEMENT OF RECPDCL SHALL HAVE THE RIGHT TO TAKE ANY ACTION, AS DEEMED FIT AS PER EXTANT RULES.

PLACE:

DATE:

(SIGNATURE)

NOTE: PLEASE ENCLOSE ATTESTED COPIES OF PROOF OF AGE, QUALIFICATION, EXPERIENCE, VALID CASTE CERTIFICATE ISSUED BY APPROPRIATE AUTHORITY, ETC.