

**Clarification-1 released on 25.09.2020 towards pre-bid queries received Tender No. RECPDCL/Projects/2020-21/1275 dated-16.09.2020**

Sr. No.	Section in RFP Document	Page and clause no	Clause as per RFP	Queries of the bidder	Response to pre-bid query
1	Section - IV	Page no. 12 Clause no. 1.b.	The tool should accommodate 250 projects and archival should be available.	Are the current 250 projects divided into same 4 categories - PMA/PMC, PIA and Quality control project?	Yes. All the projects will fall under 4 categories.
2			Project Schedules	Which types of files are currently used to store existing Projects schedules/activities? Excel file, Microsoft Project Professional files (MSP) or any other?	MS Excel files are currently used.
3	Section - IV	Page no. 12 Clause no. 1.c.	Vendor should implement complete workflow development for end to end project management with email integration for every project phase completion.	What is the current Stage gate process/workflow being followed in the Projects? Do all the projects categories have same workflow?	Stage gate process/workflow is purely project specific and hence it will be different for each project.
4	Section - IV	Page no. 12 Clause no. 1.d.	Tool should have in built document management system for storing project documents with version controlling.	Are these documents to be uploaded against the tasks? Will there be any approval associated? Or it will just be associated with projects?	Yes, few documents are to be uploaded against the task.  Yes, few documents are also associated with specific approvals as well.
5	Section - IV	Page no. 12 Clause no. 1.c.	Vendor should understand existing project management process and develop workflow for effective utilization of tool.	How many Workflows will be there if we can get a rough figure?	Please refer to clause no. 4 of Section IV in page 14 of NIT.
6	Section - IV	Page no. 12 Clause no. 1.a.i.	Power BI Pro license for Customized Dashboard & drill down Reports: 4 number	How many reports will be required in total?	It should be completely customized based on the management requirement
7	Section - IV	Page no. 13 Clause no. 3.I.	This involves a Train the trainer for one batch of participants where they get to learn the Project Lifecycle from creation to closure inside Microsoft Project Management solution (Cloud based) licenses (Project online essential, P3 and P5)	Will there be any approval workflow before project creation?	Yes, the respective Project Manager involved in creation of project will approve the workflow.
8	Section - IV	Page no. 14 Clause no. 4	This also includes creation of 4 types of projects (one in each category of PMA/PMC, PIA and Quality control project) and completing the life cycle of these projects till closure. High level activities of each category of projects are enclosed as Annexure-XV	Are there any sub processes associated to the High-Level activities or these are just the project plan activities?	This will include sub-activities depending upon the high level activity.

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9	Section - V	Page no. 16 Sr. no. 1 of table 1	The bidder should be a company incorporated under Companies Act as per Government of India or Proprietor Firm. The Bidder should have been in operation in India for a period of at least for 4 years.	We are in our 4th year of operation, our company was founded in Jan 2017 and the criteria mentioned in the tender is The Bidder should have been in operation in India for a period of at least for 4 years. So, Do we fit in the eligibility criteria?	No, Bidder has to adhere to the qualification criteria as per NIT.
10	Section - IV	Page no. 1 Sr. no. 1 of table 1	Project Online configuration and implementation (15 man-days)	Is the entire implementation onsite or offsite?	The same can be done offsite. However, if required by RECPDCL, the bidder has to visit RECPDCL corporate Office in person as well.
11	Section - IV	Page no. 1 Sr. no. 1 of table 1	Project Online configuration and implementation (15 man-days)	Project Online configuration & implementation (15 Man days) effort is mentioned in the tender document, while according to our evaluation, the detailed scope would require more efforts (~3 Months).	The timeline will remain unchanged. Please refer to Amendment 1 being issued regarding deliverables.
12	Section - IV	Page no. 12 Clause no. 2.b.	Budget management i. To be able to create the budget and updates forecasts at a summary or detail level. ii. Allows privileged system users to prepare and manage budgets for different project. iii. On escalation of project cost, the system should allow revisiting scope, budget or schedule adjustment and mail should be triggered to relevant stake holder when cost overrun occurs.	Budget Management- Need some clarity on existing Budget & forecasts process followed by client whereas MS Project Online solution comes with default budget related information in MS Project Professional. To have management level view on these records & edit, we need to create custom configuration.	Please refer to Sr. No. 4 and 5 of table under Section II of NIT in page number 4.
13	Section - IV	Page no. 14 Clause no. 4	This also includes creation of 4 types of projects (one in each category of PMA/PMC, PIA and Quality control project) and completing the life cycle of these projects till closure. High level activities of each category of projects are enclosed as Annexure-XV	The workflows are related to PMA/PMC, PIA and Quality control project – is the workflow requirements the same for all the 4 types ? Are there any customisation requirements here ?	Please refer to Sr. No. 8 above.
14	Section - IV	Page no. 13 Clause no. 3.II.	Project Online Handholding (13 working days): Handhold the users on how to create project schedules, WBS, tracking of projects, resource allocation, budgeting, resource optimization, report generation, storing of requisite data, communicate with team members, Risk assessment and perform other daily activities inside Microsoft Project Management solution (Project online essential, Project plan P3 and P5).	Handholding – is any onsite presence required ?	Please refer to Sr. No. 10 above.

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15	Section - IV	Page no. 1 Sr. no. 1 of table 1	Project Online configuration and implementation (15 man-days)	Overall can the project be executed from remote or the team is expected to be present on site ?	Please refer to Sr. No. 10 above.
16	Section - IV	Page no. 14/15 Clause no. 7. c.	In case the Up-time commitment is not met, same shall attract a penalty per 0.5% of the contract value per day or part thereof subject to maximum of 5% of the contract value based on the initial purchase/work order or release order. The penalty amounts shall be recovered from the payments due to the vendor.	Penalty for non-compliance – Uptime – The solution being on Cloud, the OEM will be responsible for the uptime.	Please refer to sr. no. 4 of Amendment 1.
17				Who will be the point of contact during the bidding for any queries from our end ?	Contact details are provided in page no 3 of NIT .
18				Please confirm no custom workflow will be developed.	Please refer to Sr. No. 3 above.
19				Please confirm No customization/Integration with any third party application	Customisation/integration is required to be done with Power BI pro for P5 licenses as per NIT.
20				Training - Please specify whether it will be Onsite or Offsite also End User Training or Admin Training	The same can be done offsite. However, if required by RECPDCL management, the bidder has to visit RECPDCL corporate Office in person as well.  Training for both end user as well as admin has to be provided along with materials/presentations/manuals in soft copies.
21				Technical/Maintenance support will be purely of the configured solution which will be deployed, and for a period of one year. Any change or Enhancement/Customization shall follow different process and it would be as per the mutual agreement of both the parties	Please refer to Note under Section II in page number 4 and Sr. No. 7 of Amendment 1